

# Occupational Health & Safety Policy

## Policy Statement

The Management and Staff at ADCO are committed to providing and maintaining a workplace where hazards are identified, reported and eliminated. Management recognise their legal and moral responsibilities to provide a safe and healthy workplace for staff, contractors, visitors and other relevant interested parties involved with our business.

## Occupational Health & Safety Objectives

The Management and Staff at ADCO are committed and will strive to:

- Provide a safe and healthy workplace where hazards are identified, reported and controlled
- Conduct health and safety audits, to identify, report and control hazards and risks involved within our processes
- Communicate and consult with staff in regards to workplace hazards and risks

As part of our systems and processes we will:

- Train, educate and communicate with staff, contractors and other relevant interested parties in regard to this policy and occupational health & safety expectations where necessary
- Establish measurable objectives and targets to ensure continual improvement aimed at elimination of work-related injury and illness
- Provide safe plant, machinery and equipment, and appropriate OHS leadership, management and supervision
- Conduct regular management review meetings to ensure our Occupational Health & Safety Management System is reviewed and controlled appropriately
- Provide emergency procedures and first aid treatment resources
- Ensure that staff and contractors are fit for work
- Comply to OHS legislation and other requirements
- Conduct audits to ensure hazards are identified, reported and eliminated
- Ensure our Occupational Health & Safety Management System is conformant and certified to ASNZS 4801 2001 and OSHAS 18001 2007
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**Approved by Adam Di Placido, Managing Director**



**September 2017**

This policy is available to all interested parties via the Company website.