

## **Occupational Health & Policy**

## **Policy Statement**

The Management and Staff at ADCO Group are committed to providing and maintaining a workplace where hazards are identified, reported and eliminated. Management recognise their legal and moral responsibilities to provide a safe and healthy workplace for staff, contractors, visitors and other relevant interested parties involved with our business.

## **Occupational Health & Safety Objectives**

The Management and Staff at ADCO Group are committed and will strive to:

- Provide a safe and healthy workplace where hazards are identified, reported and controlled
- Conduct health and safety audits, to identify, report and control hazards and risks involved within our processes
- Communicate and consult with staff in regards to workplace hazards and risks

As part of our systems and processes we will:

- ➤ Train, educate and communicate with staff, contractors and other relevant interested parties in regard to this policy and occupational health & safety expectations where necessary
- Establish measurable objectives and targets to ensure continual improvement aimed at elimination of work-related injury and illness
- ➤ Provide safe plant, machinery and equipment, and appropriate OHS leadership, management and supervision
- ➤ Conduct regular management review meetings to ensure our Occupational Health & Safety Management System is reviewed and controlled appropriately
- Provide emergency procedures and first aid treatment resources
- > Ensure that staff and contractors are fit for work
- > Comply to OHS legislation and other requirements
- Conduct audits to ensure hazards are identified, reported and eliminated
- ➤ Ensure our Occupational Health & Safety Management System is conformant and certified to ASNZS 4801 2001 and OSHAS 18001 2007

Approved by Adam Di Placido, Managing Director

September 2017

This policy is available to all interested parties via the Company website.

Document Reference No. ADCOHSEQPOL-02

Version No. 1.0

Last Revision Date: 10/10/2018